



Member Request for Medical Reimbursement

Complete this form and return if you paid out-of-pocket for expenses that may be covered by the Plan. Your request will be reviewed and processed by the Claims Administrator, HealthEdge. Submission of a request does not guarantee payment. Most requests are processed within 30 days. If reimbursement is approved, a check will be sent to the Plan Subscriber at the address listed in the system.

Section A: Subscriber information (the Employee or Retiree)		
Subscriber Name:		
Subscriber ID:	Subscriber Phone:	
Section B: Patient Information (covered member that received medical services or supplies)		
Patient Name:	Date of Birth:	
Member ID:	Patient Phone (if over 18 yrs. old):	
Section C: Provider Information (physician and/or facility that provided care to the patient)		
Physician Name:	Facility Name:	
Provider Phone:	Is the Provider located out of Kern County? Yes No	
Provider Address:	City/State/Zip:	
Section D: Service Information.		
Date of Service:	Total Charges:	Member Paid:
Service or Supply Provided:		
Section E: Authorization to Release Information.		

I, _____ authorize the release of any medical or other information necessary to process this claim.
Patient or Authorized Representative

Signature: _____ Date: _____

Please mail completed form and receipt or other proof of service and payment attached to:

HealthEdge Administrators - Member Reimbursement
P.O. Box 11210, Bakersfield CA 93389

You can also Fax the form and documentation to: (661) 616-48450